

# **Collection Development Policy, 2002**

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## **Introduction**

This Collection Development Policy outlines the principles and guidelines used by the librarians at Canisius College to evaluate and select materials in support of the college's mission ([http://www.canisius.edu/jesuit/mission\\_statement.asp](http://www.canisius.edu/jesuit/mission_statement.asp)) and the curriculum founded upon it.

## **Canisius Community**

Canisius College is an independent, coeducational medium sized institution of higher education conducted in the Catholic and Jesuit tradition. The college is located in Buffalo, New York. The majority of Canisius students come from the Western New York area. Approximately 30% reside on campus.

Academically the school is organized into the College of Arts and Sciences, the Richard J. Wehle School of Business, the School of Education and Human services, and the Graduate Division. The undergraduate programs are built upon a liberal arts core curriculum, leading to associate and baccalaureate degrees. There are graduate programs in business, education, and other professional fields, leading to the master's degree. The Middle States Commission on Higher Education accredits Canisius College. (Source: *2001-2003 Canisius College Undergraduate Catalog*)

The primary community of users thus includes students, faculty, and staff. We recognize that in a technology rich environment these users do not necessarily want to be present in the library to access a diversity of resources. In addition to providing collections developed to support instruction and research, we will facilitate remote as well as on site access to these resources. The community also includes alumni, neighbors, scholars and others engaged in research. These individuals are welcome to use library resources on premises in a manner consistent with copyright and licensing provisions.

## **Responsibility for Collection Development**

Under the administration of the Associate Vice President for Library and Information Services the librarians and faculty share the responsibility for selecting and maintaining the collections. Under the general direction of the Associate Director for Collection Services, library liaisons work with faculty in specific subject areas to build collections that further the academic objectives of the departments and programs. Requests for resources are received from the college community, including students and staff.

The Collection Development Committee, comprised of the entire professional staff, advises the Associate Vice President for Library and Information Services on collection development issues. The Associate Director for Collection Services serves as chair. The committee reviews requests for serial subscriptions and electronic resources.

The Library Advisory Committee, composed of representatives from the library and academic departments, advises the Associate Vice President for Library and Information Services and makes recommendations on policy and programs.

## **Intellectual Freedom**

The librarians endorse the American Library Association's "Library Bill Of Rights." [see appendix] Within the herein defined scope of the collection we attempt to represent all points of view and objectively consider all purchase requests.

## **Selection Criteria**

The library has as its goal to collect within the three study or instructional support levels in most areas emphasized by the college curriculum. The five collection level indicators frequently used to define academic library collections are detailed in the Collecting Levels section of this policy. In order to provide support for a well-rounded liberal arts education and for future curriculum changes, the library will attempt to maintain at minimum a basic information level collection of materials in all other liberal arts disciplines. To this end the following considerations should be taken into account when evaluating a particular resource, regardless of format.

1. Relevancy to the curriculum
2. Appropriateness of the level of treatment
3. The permanent value of the material
4. The accuracy of the material
5. The style and clarity of presentation
6. The authoritativeness of the material and/or its author
7. The reputation of the publisher
8. The usefulness of the material with respect to other materials already in the collection or easily available from other collections; including:
  - o the representation of all sides of controversial issues
  - o the avoidance of materials which merely duplicate, either outright or in substance, materials already held
9. The scarcity of material on the subject
10. Timeliness of the publication
11. The cost of the material in comparison with other equally useful material
12. The conformity of the material with specific policies outlined later in this document

All recommendations for the acquisitions of library materials will be reviewed in the context of these guidelines.

It is advisable to select items on the basis of reviews whenever possible. Selection of retrospective materials is best done on the basis of bibliographies of recommended works.

## **Specific Policies**

In addition to the above selection criteria the following materials require specific considerations/guidelines:

## **Monographs**

### 1. Duplicate Copies

Duplicates are not purchased unless warranted by heavy use of material already held by the library.

### 2. Textbooks

Textbooks will not be collected except where they function as background or reference works for a topic.

### 3. Bindings

Hardcover editions are preferred over paperbacks. When the cost differential is significant, the paperback will be purchased. The library has arrangements with two vendors to bind paperback copies for a reasonable additional charge at the time of purchase. Other paperbacks are evaluated for binding when received.

### 4. Languages

Materials added to the collection are primarily in English, except as needed for the foreign language and literature curriculum. When a title written in a foreign language is considered to present material necessary to the understanding of the culture or topic, it can be acquired.

## **Serials**

A serial is a publication in any format, issued in successive parts, and intended to be continued indefinitely. Examples include periodicals, newspapers, annuals, proceedings and monographic series.

Because a serial subscription represents a long term institutional and financial commitment the library is selective in its subscription decisions. New subscriptions are evaluated and continuing subscriptions are maintained based on a delicate balance of long-term cost with usefulness. Accurate, current usage statistics are essential evaluation tools. Additional criteria relevant to the evaluation of serial subscriptions include the availability of indexing, the quality or reputation of the publication and issuing body, and collection balance. Priority should be given to titles that support academic programs emphasized by the college or for which a known demand exists.

Beyond identified core titles for all academic programs it is expected that the collection will include representative specialist publications in support of programs providing students with the opportunity to do independent research with faculty members. Such selections give the collection depth and are the source of its uniqueness.

The above articulated impetus toward greater selectivity in serials selection is contrasted by the licensing of collections of serial titles from providers such as EBSCO, ProQuest and Lexis Nexis. Purchases of these vendor-aggregated collections in response to user demand for electronic journals circumvent the above articulated selection criteria. Nor

do such collections meet some of the guidelines for selection of electronic resources as described later in this policy. In subscribing to these collections the library gives up all control over content. Titles, issues and articles are added and deleted based on agreements between the database providers and publishers. The databases are in effect leased because archival provisions are generally lacking. Vendor-aggregated collections can contribute to collection diversity and meet unanticipated needs. They are a cost effective way to subscribe to a large number of journals.

The content volatility that accompanies the licensing of aggregate databases contributes to the increasing realization that library collections are not static. Materials are also added and cancelled to reflect changes in the curriculum and in user needs.

## **Electronic Resources**

The library provides access to an increasing number of resources in electronic formats. Library users have come to expect a variety of electronic resources and in many cases prefer electronic access. In response, library policies are evolving.

The selection of information in electronic formats is a collection development decision not conceptually different from the selection of information in print or other standard library formats. In general, the same criteria are applied. When electronic databases are vendor aggregates, the decision making process is relocated from individual titles to groups of titles. Resources in any format should provide support for the curriculum and a balanced liberal arts education.

The library gives priority to purchases of electronic resources that will benefit a large number of users. Therefore the first resources were aggregated collections of primarily indexing sources (Dialog, Firstsearch) and general databases (EBSCOHost, Proquest, Lexis Nexis). The collection has gradually expanded to subject specific resources. First consideration is given to meeting the information needs of significant groups within the community, given the financial context. While the first databases were largely bibliographic, users now expect full text either integrated into the database or through linking capability. Current priorities are to develop digital collections of serials and reference materials.

Because electronic resources may present management and financial issues beyond those associated with traditional library formats, supplementary guidelines are useful.

For the present purpose, electronic resources within the following categories are considered:

- online bibliographic or full text databases
- Internet resources of a monographic nature
- electronic serials
- offline electronic resources
- collections of resources, including subject gateways, and leased databases

Under the direction of the Associate Director for Collection Services, librarian subject selectors identify and recommend the electronic resources to be added to the collection. In addition faculty members may recommend electronic resources they would like the library to investigate.

When recommended resources require significant monetary or technical capabilities the Collection Development Committee and/or the Library Advisory Committee will be consulted. It may also be necessary to consult appropriate personnel in Information Technology Services to determine if adequate technical capabilities to provide access to the resource are available.

In addition to adequate hardware and software to make the resources generally available, the implications for reference and instructional services should be considered during the selection process. Staff and users should receive appropriate training. Appropriate documentation, either vendor-provided or library-developed, should be available.

The following specific guidelines should be considered when appropriate during the selection process. The listed criteria are not universally appropriate. Resources that fail to meet one or more of these guidelines will not automatically be excluded from the collection.

1. Almost every list of this type begins by asserting that libraries require “enhancements” to justify the purchase of an electronic resource. From the user perspective online access is in itself an enhancement, particularly if the product supports remote use. Apart from more convenient access, librarians expect the electronic version will provide for more flexible use.
2. Electronic versions of resources published in other formats should minimally contain the equivalent information. For example a database labeling itself as full text for a particular journal title within a specified time period should provide all the content, including each issue, any editorial content, illustrations, tables, charts, figures, etc.
3. Adequate arrangements for archival access should be provided. When electronic resources meet the requirements of items 2 and 3 the library is able to cancel duplicate formats without sacrificing retrospective access. In practice these two conditions are rarely met, JSTOR and Project Muse being exceptions.
4. Interfaces should be easy to master by targeted users. This would be facilitated by appropriate user documentation including: online tutorials, prompts, menus, browse capability, function specific help and advanced as well as basic searching levels.
5. Vendors should have established reliability as evidenced by provision of adequate customer support. They should be responsive to problems and inquiries, and provide comprehensive and clear documentation. Trial periods are advantageous.
6. Desirable technical requirements include:
  - a. Access that requires no password for campus users
  - b. Availability of use statistics
  - c. Ability to link on item/article/journal level
  - d. Printing capability
  - e. Accurate and up to date holdings information, which is downloadable in a variety of formats including MARC and spreadsheet
  - f. Administrative module that allows customization of the user interface
  - g. Ability to link back to library holdings
  - h. Ability to cross link to other databases

7. For electronic resources as for other formats, significant price increases will require review of the subscription. Low use, the availability of alternative resources or changes in format or content will also suggest the need for a subscription review.

Providing electronic resources for users, who need not be present in the library and often prefer to work from remote locations, creates additional implementation responsibilities for library staff.

1. In addition to complying with copyright law, the library must adhere to the provisions of the product license.
2. Electronic resources such as journals, monographic texts and statistical compilations should be accessible through the library catalog. Resource aggregations like subject specific gateways may more appropriately be listed on the subject web pages maintained by the library.
3. In cooperation with Information Technology Services the library will provide and maintain the necessary hardware and software for access and facilitate remote access to electronic resources.
4. It is imperative that cataloging and other links to electronic resources, be reviewed, updated and deselected on a regular basis.
5. Staff should receive appropriate training in the use of electronic resources and related hardware and software. In turn they should be able to provide user support training.

The library may choose to maintain subscriptions in duplicate formats for a transition period after the implementation of a new electronic resource, until the stability of the new product is established. However, due to financial constraints, the library generally cannot maintain subscriptions to archival copies in duplicate formats.

## **Collection Maintenance**

Periodically sections of the collection will be reviewed for obsolete, misleading and / or damaged materials. Considerations contributing to the retention decision include recorded use, need for multiple copies, rarity of the material, level at which the library collects in the subject area, and whether or not the item is listed in a standard bibliography. More specific guidelines are listed in the subject policies when appropriate.

## **Gifts**

Gifts are evaluated by the same selection criteria applied to purchases. Gifts are accepted without restrictions and with the understanding that the library may dispose of donated materials that are not added to the collection.

## **Collecting Levels**

Detailed objectives / criteria for materials selection in specific subject areas have been established using a benchmarking collection evaluation study done in 2000 by OCLC/WLN. As a next step we will compare collection levels in 2000 to the level of resources the library would have to provide to achieve the college's goal of becoming a regional institution with a reputation for academic excellence. New goal levels will be defined for specific subject areas and, within financial limitations, the corresponding acquisitions levels adjusted to meet these goals.

Periodic reappraisals are needed to assess progress toward goals. Depending on activity three to five year intervals would be appropriate.

The library has adapted collection level indicators from the WLN Conspectus to characterize the existing collection and define objective collection levels. The five levels, two of which have subdivisions are defined as follows:

0. Out of Scope: The Library does not collect in this subject. This does not imply that the Library does not own titles in this area, but rather that no attempt is made to identify and acquire new materials.
1. Minimal Level: A subject area in which few selections are made beyond very basic works.
  - 1a. Minimal Level, with Uneven Coverage: Few selections are made, and there is unsystematic representation of the subject.
  - 1b. Minimal Level, with Even Coverage: Few selections are made, but basic authors, some core works, or the spectrum of ideological views is represented.
2. Basic Information Level: A selective collection of materials that serves to introduce and define a subject and to indicate the varieties of information available elsewhere. It may include dictionaries, encyclopedias, access to appropriate databases, selected editions of important works, historical surveys, bibliographies, handbooks, and a few major periodicals.
  - 2a. Basic Information Level, Introductory: The emphasis at this level is on providing resources that introduce and define a subject. A collection at this level would include basic reference tools and explanatory works, such as textbooks, historical descriptions of the subject's development; general works devoted to major topics and figures in the field; and selective major periodicals. The introductory level of a basic information collection is only sufficient to support patrons attempting to locate general information about a subject or students enrolled in introductory level courses.
  - 2b. Basic Information Level, Advanced: At the advanced level, basic information about a subject is provided on a wider range of topics and with more depth. There is a broader selection of basic explanatory works, historical descriptions, reference tools, and periodicals that serve to introduce and define a subject. An advanced basic information level is sufficient to support students in beginning undergraduate courses.

3. Study or Instructional Support Level: A collection that is adequate to impart and maintain knowledge about a subject in a systematic way but at a level of less than research intensity. The collection includes a wide range of basic works in appropriate formats, a significant number of classic retrospective materials, complete collections of the works of more important writers, selections from the works of secondary writers, a selection of representative journals, and the reference tools and fundamental bibliographical apparatus pertaining to the subject. At the study or instructional support level, a collection is adequate to support independent study, as well as undergraduate and some graduate instruction. The collection is systematically reviewed for currency of information and to assure that essential and significant information is retained.

3a. Basic Study or Instructional Support Level: The basic subdivision of a level 3 collection provides resources adequate for imparting and maintaining knowledge about the basic or primary topics of a subject area. The collection includes the most important primary and secondary literature, a selection of representative serials, and the fundamental reference and bibliographical tools pertaining to the subject. This subdivision of level 3 supports lower division undergraduate courses, as well as some of the basic independent study needs of the lifelong learner and the general public.

3b. Intermediate Study or Instructional Support Level: The intermediate subdivision of a level 3 collection provides resources adequate for imparting and maintaining knowledge about the primary topics of a subject area. The collection includes a broad range of basic works in appropriate formats, classic retrospective materials, all key journals on primary topics, selected journals and seminal works on secondary topics, access to the reference tools and fundamental bibliographical apparatus pertaining to the subject. This subdivision of level 3 supports undergraduate courses, as well as most independent study needs. It is not adequate to support master's degree programs.

3c. Advanced Study or Instructional Support Level: The advanced subdivision of level 3 provides resources adequate for imparting and maintaining knowledge about the primary and secondary topics of a subject area. The collection includes a significant number of seminal works and journals on the primary and secondary topics in the field, a significant number of retrospective materials, a substantial collection of works by secondary figures, works that provide more in-depth discussions of research, techniques, and evaluation, access to the reference tools and fundamental bibliographic apparatus pertaining to the subject. This level supports all courses of undergraduate study and master's degree programs as well as the more advanced independent study needs.

Collections that meet the appropriate objective levels both support the curriculum and assist faculty in their research. The Library seeks to further assist faculty by selectively acquiring materials that may be beyond the scope of specified objective levels. The primary contributions toward serving the demands of advanced scholarship, however, are made through the Library's participation in resource sharing programs with other institutions. By means of interlibrary loan services, all faculty and advanced students can procure materials not owned by Canisius College Library. Membership in OCLC (Online Computer Library

Center) gives interlibrary loan access to the collections of over 10,000 libraries in the United States and abroad. Additionally, the Library Access Project of the Western New York Library Resources Council provides faculty, graduate and advanced undergraduate students with cards entitling them to use collections and enjoy borrowing privileges at a majority of the region's libraries.

The aforementioned arrangements compensate for the fact that a library such as Canisius cannot in general attempt to provide collections at the following levels that are associated with doctoral programs:

4. Research Level: A collection that includes the major published source materials required for dissertations and independent research, including materials containing research reporting, new findings, scientific experimental results, and other information useful to researchers. It is intended to include all important reference works and a wide selection of specialized monographs, as well as a very extensive collection of journals and major indexing and abstracting services in the field. Pertinent foreign language materials are included. Older material is retained for historical research.

5. Comprehensive Level: A collection in which a library endeavors, so far as is reasonably possible, to include all significant works of recorded knowledge (publications, manuscripts, other forms), in all applicable languages, for a necessarily defined and limited field. This level of collection intensity is one that maintains a "special collection"; the aim, if not the achievement, is exhaustiveness. Older material is retained for historical research.

(Source: Pacific Northwest Collection Assessment Manual, 1990.)

## **Policies for Specific Subject Areas**

### **Art History**

#### **Librarian**

Jessica M Blum  
716-888-2923  
blumj@canisius.edu

#### **Purpose/Programs Supported**

The art history program offers both a major and a minor, providing students with the ability to analyze and interpret art and demonstrate the ways in which art has been influenced by culture and history. The program offers a course in museum studies, which provides practical experience at one of Buffalo's local museums.

Graduates of the art history program are prepared to work in art-related institutions, enter graduate school in law, journalism or business.

#### **Guidelines for Collection Development and Management**

##### **Languages**

The collection is primarily comprised of English language materials. However, French, German, Spanish, Russian and Italian monographs are also collected when the coverage calls for it.

##### **Chronological Coverage**

The collection is not limited chronologically. In fact, most of the works purchased cover periods prior to the Modern. Selection of reprint editions is done when it fills a gap and for important works not currently owned, replacement editions, or when editions contain new and important material.

##### **Scope**

Primary collection emphasis is on European and North American art. There are also works on South America, Asia Africa and India. Local coverage is highlighted due to our proximity to the Albright Art Gallery.

##### **Types of Materials, Formats Collected**

The collection includes monographs, encyclopedias, serials and videos. Some of the serials have become available in electronic formats and are therefore included. Web sites are also added to the collection in the form of catalog entries and web page links where the item is worthy of inclusion either for written content or illustrations.

### **Special Considerations**

Works on a single artist are collected over survey pieces due to their depth. However, survey pieces are collected when viewed as necessary. Also, as illustrations are essential to the study of art history, works with illustrations, preferably in color, are given precedence.

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Art and architecture	1b	1a

## **Anthropology, Criminal Justice & Sociology**

### **Librarian**

Lisa M. Sullivan  
888-2910  
sullival@canisius.edu

### **Purpose/Programs Supported**

As of Fall 2003, the Sociology/Anthropology department will combine with the Criminal Justice major to become the Anthropology/Criminal Justice/Sociology department. Students may major or minor in any of the three areas for a Bachelor's degree.

Sociologists, anthropologists and those involved in criminal justice examine social behavior and human groups, including families, gangs, business firms, political parties, schools, religions, labor unions, etc. Some of the areas of interest to anthropology and sociology majors are social work, law, education, business and the health professions. Some of the areas of interest to criminal justice majors are law enforcement, law and forensics.

### **Guidelines for Collection Development and Management**

#### **Languages**

The collection comprises primarily English language materials. French, German and Spanish monographs are collected on a very selective basis.

#### **Chronological Coverage**

Prehistoric through contemporary periods are collected. The collection is not limited chronologically and emphasis is placed on acquiring new items and not retrospective collecting.

#### **Types of Materials, Formats Collected**

The collection includes monographs, serials, videos, conference proceedings, research reports and working papers, most in print format with some in electronic. Textbooks are generally not collected unless they have particular reference value or are required for curricular use.

#### **Special Considerations**

Within the limitations of the budget, Collection development aims to provide the most significant English language books, journals, reference sources and electronic sources to support both faculty and student research needs.

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Anthropology	1b	1b

History & Auxiliary Sciences	2a	1b
Law	2a	1b
Philosophy & Religion	2a	1b
Political Science	2a	1b
Sociology	1b	1b

## Accounting

### Librarian

Barbara Boehnke  
716-888-2937  
boehnkeb@canisius.edu

### Purpose/Programs Supported

The Accounting Department is part of the Richard J. Wehle School of Business. The undergraduate degree offered is a B.S. in Business Administration with a major in Accounting. The school also offers several M.B.A. options. The Accounting curriculum is registered with the New York State Education Department. Qualified graduates are allowed to sit for the C.P.A. exam, as well as pursue other certifications. The degree of B.S. in Accounting Information Systems is also offered. Library collections support course work in various fields of accounting: financial accounting, cost and managerial accounting, tax accounting, auditing, accounting information systems, and not-for-profit accounting.

### Guidelines for Collection Development and Management

#### Languages:

English

#### Chronological Coverage:

Emphasis is on contemporary practices.

#### Geographical Coverage:

Because the program draws international students, a limited number of works on accounting practices in other areas of the world are collected.

**Special Considerations:** The library purchases Commerce Clearing House's **Omni Tax School Library** to support the Taxation courses.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level
Business & Economics	1b	1b
Management Information Systems	1b	1a

## **Bioinformatics**

### **Librarian**

Barbara Boehnke  
716-888-2937  
boehnkeb@canisius.edu

### **Purpose/Programs Supported**

Information technology is becoming the language of biology. Bioinformatics is a recently established interdisciplinary field that employs computers to help decipher the information produced by new technologies in biology. The Bioinformatics program at Canisius offers a B.S. degree in Bioinformatics. Requirements include courses in biology, chemistry, computer science, physics, mathematics and statistics. Through restricted electives the program offers an opportunity to engage in advanced study in one of these areas. As is characteristic of undergraduate programs at Canisius, students have an opportunity to engage in directed study of a problem in Bioinformatics.

### **Guidelines for Collection Development and Management**

#### **Languages:**

English only.

#### **Chronological Coverage:**

Current publications only

#### **Treatment of Subject:**

Emphasis on resources accessible to an undergraduate.

#### **Types of Materials, Formats Collected:**

The preference is to provide electronic access to journals. However, not all relevant journals are available online.

#### **Special Considerations:**

For the present, Canisius students and faculty are dependent on the collections at Roswell Park and other area centers of Bioinformatics research.

### **Strengths and Weaknesses**

Bioinformatics is dependent on the literatures of other sciences: biology, chemistry, computer science, physics, mathematics and statistics. It's own literature is rapidly developing along with the field. The library has initiated a subscription to *Bioinformatics* (Oxford University Press) and a handful of other relevant journals. Significant monographs have been purchased.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level	
Biology	1b	1b	
Chemistry	1b	2a	
Computer Science	1b	2a	
Mathematics	1b	1b	





## Classics

### Librarian

Camilla Baker  
888-2914  
baker@canisius.edu

### Purpose/Programs Supported

The collection supports two undergraduate minor degrees: one focusing on classical languages (Latin and Greek), history, and literature; another combining courses from Classics, Art History and Philosophy. Major components of the disciplines encompassing the Classics include Classical art, literature, mythology, religion, philosophy, and the ancient Greek and Latin languages.

### Guidelines for Collection Development and Management

#### Languages:

According to broad interpretation of call number ranges included in the collection analysis, approximately 69% of the collection of Classical history, languages and literatures is in English. The collection does include primary works in Latin and Greek, as well as English translations of same. Important secondary works in French, German, and Italian have been collected and continue to be.

#### Chronological Coverage:

Since the subject matter in some cases dates to the dawn of recorded history, there are no real chronological limits. Current acquisitions tend to be recently published significant works of scholarship which support the research needs of students and the interests of department faculty.

#### Geographical Coverage:

The geographical focuses of the collection are Ancient Greece and Rome, with some broader extension to other ancient Mediterranean civilizations.

#### Types of Materials, Formats Collected:

Monographs, serials, reference works, and periodicals are primarily collected. Relevant web sites are reviewed and cataloged. Web subscriptions to full text aggregators give students and faculty access to a wider variety of journals than sole reliance on print subscriptions.

### Strengths and Weaknesses:

The current collection level of 2a is probably owing to the longevity of the collection and the fact that much of the scholarship does not go "out of date". Many items acquired in years past are still in use. The acquisition commitment varies (not always predictably) among the various subject areas, but probably averages out to a 1b.

### Collecting Levels

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>	
History – Greece	2a	2a	
History – Italy (incl. ancient Rome)	2a	1a	
Classical Philology	2a	1b	
Classical Literature	2a	1a	
Greek Literature	2a	1a	
Latin Literature	2a	1a	

## Communication Studies

### Librarian

George Emery  
716-888-2927  
emeryg@canisius.edu

### Purpose/Programs Supported

The Communication Studies program is interdisciplinary in nature and grounded in the liberal arts tradition. The Library seeks to support undergraduate study in the four general areas of the Communication Studies program:

- Advertising and public relations
- Interpersonal and organizational communications
- Journalism and mass media
- Digital media arts

The Library also seeks to support graduate study for the Organizational Communications and Development program.

### Guidelines for Collection Development and Management

**Languages:** English

**Geographical Coverage:**

No limits.

### Strengths and Weaknesses

The Library needs to collect more for the Digital Media Arts program.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level
Law	2a	1b
Linguistics	2a	1b
Sociology	1b	1b
Business (Management)	1b	1b
Computer Science	1a	2b
Psychology	2a	2a
Performing Arts	1b	1b



## **Economics/Finance**

### **Librarian**

Anne Huberman  
716-888-2910  
huberman@canisius.edu

### **Purpose/Programs Supported**

The Economics and Finance collection supports the Canisius College courses in those subjects. Undergraduates may major in Economics (B.A.) in the College of Arts and Sciences or in Economics (B.S.) or Finance (B.S.) or a combination of the two in the Richard J. Wehle School of Business. Management and Marketing undergraduates and graduate students in the various M.B.A. programs also take courses in both areas.

### **Guidelines for Collection Development and Management**

#### **Languages**

English only.

#### **Chronological Coverage**

The emphasis is on current works appropriate to the courses taught in these fields, including microeconomics, macroeconomics, international economics, econometrics, various aspects of finance, and others. Economic history is only occasionally selected.

#### **Geographical Coverage**

The primary focus has been on economics and finance in the United States, but study of the global economy and recent interest in foreign economies have led to an increase in purchases related to these areas.

#### **Types of Materials, Formats Collected**

Scholarly books, journals, reference works, and electronic resources are the main types of materials collected. All are collected selectively, and exceptions may be made occasionally for special needs and requests (e.g. videos, conference proceedings, foreign language items, retrospective works). Generally not collected are textbooks, workbooks, lab manuals, dissertations or theses. Popular works such as "How to Get Rich" books are not collected. Multiple copies are rarely acquired.

#### **Special Considerations**

Some recent weeding in a related area has been done by removing all materials published before 1980 that had not been checked out since the beginning of our electronic system, CanDO. Items listed in *Books for College Libraries* were retained regardless of date and use. Some more recent materials, especially those related to computer use in the field, were also weeded. A professor was invited to look over the items weeded, and a few were placed back in the collection. This system,

although very conservative, reduced the size of the collection in weeded areas significantly. It should probably be applied more widely, and perhaps revised to be a little less conservative.

### Collecting Levels

Our current analysis of collecting levels in economics and finance, based on comparison with titles in the third edition of *Books for College Libraries* and *Choice's Outstanding Academic Titles* (1992-1997) is inexact and incomplete, but the general average obtained for business and economics titles is 1b (minimal, even coverage) with some areas of economics and finance achieving level 2a (basic information, introductory). For the areas of economics and finance that support the curriculum, our ideal should be to reach level 3b (study/instructional support level, intermediate study). Level 4 (research level) is not a realistic goal for a college library with no graduate programs in economics and finance. Any research needs may be fulfilled through the access Canisius students and faculty have to the State University of New York at Buffalo collections.

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Business and Economics	1b	1b
Economic Theory	2a	1b
Economic History and Conditions	1b	1b
Economics – Production	1b	1b
Economics – Industry	1b	1b
Labor	1b	1b
Finance	2a	1b
Public Finance	2a	1b

## **Education**

### **Librarian**

Karen Bordonaro  
888-2916  
bordonar@canisius.edu

### **Purpose/Programs Supported**

The School of Education and Human Services consists of a number of separate departments that offer both undergraduate and graduate degrees. The Teacher Education Department offers degrees in elementary education, early childhood education, special education, reading, and secondary education in biology, chemistry, physics, English, mathematics, social studies, French, German, and Spanish. The Department of Deaf Education offers degrees in deaf education. The Department of Counselor Education offers degrees in counselor education. The Department of College Student Personnel Administration offers degrees in educational administration and college student personnel administration. The Physical Education Department offers degrees in physical education. The Department of Sports Medicine and Exercise Science offers degrees in athletic training. The School of Education and Human Services also offers general education degrees. The Library's purpose is to support and supplement the curricula taught to both undergraduate and graduate education students.

### **Guidelines for Collection Development and Management**

#### **Languages**

Materials purchased to support education courses are primarily in English. Some foreign language material is collected for the teaching of Spanish, German, and French in the Curriculum Materials Center, and some bilingual titles in Spanish and English are purchased to support the early childhood education needs of student teachers in those areas.

#### **Chronological Coverage**

Collection emphasis is on current material being published on educational topics. Some older historical material may be retained if the works are considered classics (for example, works by Bruner, Piaget, Vygotsky, etc.), and if they are deemed necessary to support the historical and philosophical underpinnings of current course offerings.

#### **Geographical Coverage**

Works dealing mainly with the American perspective on educational matters are collected. Due to the large numbers of Canadian education students, however, more Canadian educational material should be collected. Additionally, international educational material might also be considered more strongly in order to add diversity to our collection as multicultural perspectives increase in importance in the educational arena.

### **Treatment of Subject**

Library material that is purchased to support undergraduate and graduate courses offered at the College includes subject matter related to teaching and learning in elementary and secondary education, early childhood education, physical education, special education, reading, deaf education, administration and supervision, counselor education, and athletic training. In addition, children's literature and instructional textbooks are collected for the Curriculum Materials Center, and educational publishers' tests are purchased for the use of students studying testing and measurement.

### **Types of Materials, Formats Collected**

Education material is collected in both print and online form. Material types include monographs and serials. Web sites selected for appropriate content are selected and listed on the Library's web pages. Print K-12 textbooks are purchased for the use of student teachers and are housed in the Curriculum Materials Center. A print test collection is also maintained and housed in Circulation as reserve material.

### **Strengths and Weaknesses**

One of the strengths of the collection is that it includes materials on both theory and practice. A major weakness of the collection is the age of much of the material (older than ten years).

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>	
Education	2a	2a	
General Education	2a	2b	
History of Education	2a	2a	
Theory & Practice	2a	1b	
Special Aspects	2a	2a	

## English

### Librarian

Tom Evans  
888-2932  
evans@canisius.edu

### Purpose/Programs Supported

Materials chosen support undergraduate level coursework intended to foster intellectual development and critical capabilities through literature and personal verbal and written expression.

### Guidelines for Collection Development and Management

#### Languages

English language; translations of works of non-English writers are added as interest or curricula warrant.

#### Chronological Coverage

Primarily from the medieval period on.

#### Scope

Contains the major fiction, poetry, drama, and prose works of important English language authors, primarily from the medieval period on, as well as major works about them, focusing on textual analysis, historical context, and professional criticism. Minor authors and translations of works of non-English writers are added as interest or curricula warrant.

#### Types of Materials, Formats Collected

The collection consists of monographs, serials, bibliographic indexes, microforms, and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles, as well as websites devoted to a particular subject or genre in English or American Literature, are an increasingly extensive and important part of the collection

#### Special Considerations

Related Collection Areas: Women's Studies and Psychology

### Strengths and Weaknesses

Strengths are a core collection of small press literary journals, a comprehensive collection of 18<sup>th</sup> through early 20<sup>th</sup> century Irish literature, Dickens and Shakespeare studies. Weaknesses lie mostly in collections of individual authors, where no attempt was made to systematically collect individual works, or subscribe to journals devoted to a single author. The thrust of recent collection development efforts has been in the areas of contemporary and multicultural resources.

## Collecting Levels

**Subject Area**  
English

**Collection Level**  
2a

**Acquisitions Level**  
1a

## **Environmental Science**

### **Librarian**

Lisa M. Sullivan  
888-2910  
sullival@canisius.edu

### **Purpose/Programs Supported**

Students in the environmental science department will develop an in-depth understanding of the science of the environment. Students will acquire expert knowledge and skills in collection, analysis, and interpretation of natural and/or social science data in an environmental field. Students will gain experience in professional presentation and publication of research results and interpretations. Students will develop an understanding of the importance of social, economic and political contexts of environmental issues through coursework in economics, public policy, ethics, conflict resolution and decision-making. Students will learn advanced skills in scientific methods, including chemical and biological measurements, statistical data analysis, hypothesis building and project design, oversight and completion. Canisius does not offer a traditional degree for environmental science. Canisius' program is interdisciplinary and includes courses in biology, chemistry, philosophy, economics and political science.

Some of the areas of study of interest to environmental science majors are environmental sciences, oceanography, geology, environmental technology, human ecology, and agriculture.

### **Guidelines for Collection Development and Management**

#### **Languages**

The collection comprises primarily English language materials. French, German and Spanish monographs are collected on a very selective basis.

#### **Chronological Coverage**

The collection is not limited chronologically and emphasis is placed on acquiring new items and not retrospective collecting.

#### **Types of Materials, Formats Collected**

The collection includes monographs, serials, videos, conference proceedings, research reports and working papers, most in print format with some in electronic. Textbooks are generally not collected unless they have particular reference value or are required for curricular use.

#### **Special Considerations**

Within the limitations of the budget, Collection development aims to provide the most significant English language books, journals, reference sources and electronic sources support both faculty and student research needs.

## Collecting Levels

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Agriculture	1a	1a
Biological Sciences	1b	1b
Chemistry	1b	2a
Geography & Earth Sciences	1a	1b
Philosophy & Religion	2a	1b
Political Science	2a	1b

# History

## Librarian

Barbara Boehnke  
716-888-2937  
boehnkeb@canisius.edu

## Purpose/Programs Supported

Library resources in history provide support for a Bachelor of Arts degree in that subject as well as creating a cultural context for study in political science, the arts, languages, and literatures. The interdisciplinary European Studies Program is in part supported by the history collection.

## Guidelines for Collection Development and Management

### Languages

Primarily English, with occasional purchases in Spanish or German.

### Chronological Coverage

No limits, emphasis on 19<sup>th</sup> and 20<sup>th</sup> centuries and contemporary events.

### Geographical Coverage

No limits.

### Special Considerations

A new program in International Business is creating a demand for the histories of other states and cultures.

## Strengths and Weaknesses

Current collection development activity is strong in the areas of 20<sup>th</sup> century German history, especially Nazi Germany, recent American social history and reform movements. Attention is also given to Latin American history and to Far Eastern topics. The collection of resources about the Far East, particularly Japan, was enhanced when the library acquired the books of Professor Edwin Neville.

## Collecting Levels

Subject Area	Collection Level	Acquisitions Level	
History General)	2a	1b	
History-Great Britain	2a	1b	
History-Germany	2a	2a	
History-Eastern Asia	2a	1b	
History-U.S. (post Civil War)	2b	2a	
History-Latin	2a	1b	

America			

## **International Relations**

### **Librarian**

Tom Evans  
888-2932  
evans@canisius.edu

### **Purpose/Programs Supported**

Materials chosen support undergraduate coursework designed to provide a firm grounding in the theory and study of international affairs and the actual operation of the global system and to cultivate necessary skills in research and writing.

### **Guidelines for Collection Development and Management**

#### **Languages**

English language materials.

#### **Chronological Coverage**

Current; some retrospective materials are purchased where interest warrants.

#### **Scope**

English language materials concerning current U.S. relations with foreign countries. Some retrospective materials are purchased for gaps in coverage or where interest warrants.

#### **Types of Materials, Formats Collected**

Reference and bibliographic works, monographs, serials, government documents, microforms, and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles are an increasingly extensive and important part of the collection.

#### **Special Considerations**

Interdisciplinary in approach, the International Relations Program also draws on resources from other areas of the Library's collection:

- History
- Economics/Finance
- Management/Marketing
- Political Science
- Religious Studies

### **Strengths and Weaknesses**

Strong in the area of post-World War II U.S. relations with Russia. Strong core journal collection. Current collecting is uneven and minimal, with no major focus.

## Collecting Levels

Subject Area	Collection Level	Acquisitions Level
International Relations	N/A	N/A

## **Management/Marketing**

### **Librarian**

Anne Huberman  
716-888-2910  
huberman@canisius.edu

### **Purpose/Programs Supported**

The Management and Marketing collection supports the Canisius College courses in those subjects. Undergraduates may major in Marketing or Management. Some may choose to complete an B.A./B.S. M.B.A in five years. The Richard J. Wehle School of Business offers graduate M.B.A. degrees. Students in other programs, such as Sport Administration, may find selections in this area useful as well.

### **Guidelines for Collection Development and Management**

#### **Languages**

English only.

#### **Chronological Coverage**

The emphasis is on current works appropriate to the courses taught in these fields, including management science, production/operations management, organizational behavior, human resources management, marketing management, international marketing, labor relations, and others.

#### **Geographical Coverage**

The primary focus has been on management and marketing in the United States, but the global business climate and recent interest in international management and marketing have led to an increase in purchases related to these areas.

#### **Types of Materials, Formats Collected**

Scholarly books, journals, reference works, and electronic resources are the main types of materials collected. All are collected selectively, and exceptions may be made occasionally for special needs and requests (e.g. videos, conference proceedings, foreign language items, retrospective works). Generally not collected are textbooks, workbooks, lab manuals, dissertations or theses. Popular works are not collected. Multiple copies are rarely acquired.

#### **Special Considerations**

Some recent weeding in this area has been done by removing all materials published before 1980 that had not been checked out since the beginning of our electronic system, CanDO. Some more recent materials, especially those related to computer use in the field, were also weeded. Items listed in *Books for College Libraries* were retained regardless of

date and use. A professor was invited to look over the items weeded, and a few were placed back in the collection. This system, although very conservative, reduced the size of the collection in weeded areas significantly. It should probably be applied more widely, and perhaps revised to be a little less conservative.

### **Collecting Levels**

Our current analysis of collecting levels in management and marketing, based on comparison with titles in the third edition of *Books for College Libraries* and *Choice's Outstanding Academic Titles* (1992-1997) is inexact and incomplete, but the general average obtained for business and economics titles is 1b (minimal, even coverage). For the areas of management and marketing that support the curriculum, our ideal should be to reach level 3c (study/instructional support level, advanced study), because this would give better support to the graduate programs. Level 4 (research level) is not a realistic goal for a college library with no Ph.D. programs in these fields. Any research needs may be fulfilled through the access Canisius students and faculty have to the State University of New York at Buffalo collections.

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Business and Economics	1b	1b
Labor	1b	1b

## Mathematics and Statistics

### Librarian

George Emery  
716-888-2927  
emeryg@canisius.edu

### Purpose/Programs Supported

The Library seeks to support undergraduate study in the Mathematics and Statistics program consistent with the diverse needs of mathematics, science, education and business majors as well as students in other disciplines.

### Guidelines for Collection Development and Management

**Languages:** English

**Geographical Coverage**

No limits.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level
Mathematics	1b	1b
Statistics	1b	2a

## **Modern Languages**

### **Librarian**

Karen Bordonaro  
888-2916  
bordonar@canisius.edu

### **Purpose/Programs Supported**

Three undergraduate majors are offered through the Modern Languages Department at Canisius College: French, German, and Spanish. In addition, some instruction in Italian is also provided. The Library's purpose is to support and supplement the curricula taught to undergraduate language majors.

### **Guidelines for Collection Development and Management**

#### **Languages**

Materials purchased to support modern languages courses include both works in the primary language (French, German, Spanish) and works in English. Literary texts should be purchased in the primary language, but literary criticism and interpretation are purchased in both the primary language and in English.

#### **Chronological Coverage**

Collection emphasis is on both contemporary and historical literary works with other historical materials being retained for added depth. Materials purchased to support authentic language learning needs for speaking, listening, reading, and writing should be current.

#### **Geographical Coverage**

In addition to works dealing with France, consideration should also be paid to Francophone areas of the world (French speaking Africa, for example). Similarly, Spanish courses need materials both about Spain and other Spanish speaking areas of the world - the Spanish Caribbean, Central and South America - in order to assure support for the curricula and diversity in the collection.

#### **Treatment of Subject**

Library material that is purchased to support modern language courses offered at the College includes literary texts in the foreign language, secondary works on literary criticism/interpretation, and works dealing with the civilization, culture, and history of speakers of the language. Textbooks offering instruction in the grammar of the language are only sparingly purchased. Future library purchases should more strongly consider popular authentic texts in the foreign languages being studied since the "primary goal of the modern languages department is to develop the student's ability to understand, speak, read, and write the language(s) of his or her choice" (Canisius College undergraduate catalog 2001-2003, p. 77).

### **Types of Materials, Formats Collected**

The modern languages materials in the Library consist mainly of monographs dating back to the last century. Older grammar books have also been retained. In addition, the Library subscribes to both print and online scholarly journals (for example, The Modern Language Journal) and to some current popular newsmagazines and newspapers in the foreign language (for example, Der Spiegel and Le Monde).

### **Strengths and Weaknesses**

The historical strength of the collection was in its French and German holdings. Spanish holdings remain weak. There is a dearth of current, authentic, primary source material in all languages, particularly in those languages which are taught here but are not offered as majors (Italian, Japanese, etc.).

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>	
Lang, Linguistics, Lit	2a	1b	
French language	1b	1a	
French literature	1b	1a	
Spanish language	1b	1a	
Spanish literature	1b	1b	
Spanish American lit	1b	1a	
German language	1b	2b	
German literature	1b	1a	

## Music

### Librarian

Jessica M Blum  
716-888-2923  
blumj@canisius.edu

### Purpose/Programs Supported

The music department offers only a minor but because music holds an important place in the liberal arts tradition and the department does support many extra curricular groups, the collection remains active. The curriculum strives to introduce students to the literature of music as well as its theory, offering both survey classes and performance classes in instruments and voice. Therefore, the collection also includes pieces of sheet music for students interested in the performance.

### Guidelines for Collection Development and Management

#### Languages

The collection is comprised of monographs, sound recordings, videos and sheet music in English, French, German, Spanish, Italian, Latin and Russian.

#### Chronological Coverage

The collection is not limited chronologically. Selection of reprint editions is done when it fills a gap and for important works not currently owned replacement editions, or when editions contain new and important material.

#### Scope

Primary collection emphasis is on European and North American music.

#### Types of Materials, Formats Collected

The collection includes monographs, encyclopedias, sound recordings, videos and sheet music. Some of the serials and encyclopedias have become available in electronic formats and are therefore included. Web sites are also added to the collection in the form of catalog entries and web page links where the item is worthy of inclusion either for written content, sheet music or sound files.

### Special Considerations

Audio and video materials will not be collected if their format is outdated.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level
Music	1b	1b
Performing arts	1b	1b



# Philosophy

## Librarian

Tom Evans  
888-2932  
evans@canisius.edu

## Purpose/Programs Supported

Materials chosen support undergraduate level coursework intended to develop reflective and analytical skills and enable the student to understand, articulate, and evaluate the values, principles, and assumptions on which major individual and social decisions rest.

## Guidelines for Collection Development and Management

### Languages

Mostly in English, where translations are available.

### Chronological Coverage

Spans 2500 years of western philosophical thought.

### Scope

Emphasis is on works by and about philosophers spanning 2500 years of western philosophical thought, mostly in English, along with general and national histories of philosophy, and histories and surveys of the various disciplines (ethics, logic, etc.), and critical and historical works on the various movements.

### Types of Materials, Formats Collected

General reference and bibliographic works, monographs, serials, microforms, and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles, as well as websites devoted to a single aspect of philosophy, are an increasingly extensive and important part of the collection.

### Special Considerations

Related Collection Areas:

- RELIGIOUS STUDIES (for oriental philosophy)
- PSYCHOLOGY
- NEUROSCIENCE
- COGNITIVE SCIENCE

## Strengths and Weaknesses

Strong in the areas of medieval, scholastic philosophy, Catholic social thought, ethics and bioethics, logic, and philosophy & cognitive science. Weaknesses are

in the areas of contemporary philosophical thought, Eastern philosophy, and generally uneven coverage in the periodicals collection.

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Philosophy	2a	1b

## Physical Education

### Librarian

Camilla Baker  
888-2914  
baker@canisius.edu

### Purpose/Programs Supported

The Physical Education Department operates two distinct undergraduate programs: a program for teacher certification in physical education, and a series of non-teaching options to prepare students to pursue career interests such as sport administration, sport psychology or coaching, and provides preparation for a graduate degree in an area of interest. The graduate degree program confers a master of science degree which meets the New York State requirements for permanent certification. Additionally, a student may earn New York State Certification as School Administrator-Supervisor (S.A.S), with an emphasis toward physical education and athletic directorship.

### Guidelines for Collection Development and Management

#### Languages/Geographical Coverage:

Emphasis is on English language materials relevant to practices in the United States and Canada (some Canadian materials, but not inclusively).

#### Treatment of Subject:

The collection in the areas of physical education and training is not deep, though current materials are added on a yearly basis. The collection level of 1b = minimal, even coverage might be considered inadequate for an area supporting both undergraduate and graduate degree programs.

#### Types of Materials, Formats Collected:

Books, journals, audiovisual materials and online research tools have been collected specifically for these programs. Web subscriptions to full text aggregators give students and faculty access to a wider variety of journals than sole reliance on print subscriptions.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level	
Physical Education & Recreation	1b	1b	
Physical Training	1b	1b	



## Political Science

### Librarian

Tom Evans  
888-2932  
evans@canisius.edu

### Purpose/Programs Supported

Materials chosen support undergraduate level coursework designed to provide a systematic understanding of government and politics, introducing students to the workings of local, state, national and international government.

### Guidelines for Collection Development and Management

#### Scope

The major emphasis is on both current and historic English language materials concerning U.S. politics and government. Selected materials concerning politics and government in other areas of the world are purchased where interest warrants.

#### Types of Materials, Formats Collected

Reference and bibliographic works, monographs, serials, government documents at the local, state, and national levels, microforms, and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles, as well as websites devoted to various aspects of political science are an increasingly extensive and important part of the collection.

#### Special Considerations

Related Collection Areas:

- INTERNATIONAL RELATIONS
- URBAN STUDIES
- CRIMINAL JUSTICE
- PUBLIC ADMINISTRATION
- LAW

### Strengths and Weaknesses

Collection is generally strong in the areas of constitutional law, international relations, criminal justice, urban studies and the election process nationally. Weaknesses are in government documents area, local government, and statistical sources.

### Collecting Levels

**Subject Area**  
Political Science

**Collection Level**  
2a

**Acquisitions Level**  
1b



# Psychology

## Librarian

Theresa Dombrowski  
888-2902  
dombro@canisius.edu

## Purpose/Programs Supported

The Library seeks to support undergraduate study in all areas of psychology including behavior, interpersonal communication, cognitive skills, abnormal, developmental and organizational psychology, personality, animal behavior, counseling and forensic psychology. Minors are available in Animal Behavior, Clinical/Counseling, Forensic Psychology, Industrial/Organizational Psychology, School Psychology, Sports Psychology and a Gerontology Certificate. Dual majors are available by combining Psychology with the following: Biology, Criminal Justice or English.

## Guidelines for Collection Development and Management

### Languages

The collection is composed of primarily English language material. Most of the material which was originally in French or German is in English translation.

### Chronological Coverage

The collection is not limited chronologically. It includes both historical and current materials.

### Scope

The collection covers a wide variety of aspects of psychology including human and animal behavior, interpersonal communication, school, industrial and organizational psychology, forensic psychology, cognitive studies, counseling and developmental psychology.

### Types of Materials, Formats Collected

The collection consists of monographs, serials, bibliographic indexes and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles are also collected.

### Treatment of Subject

The material collected is accessible for an undergraduate audience.

## Collecting Levels

Subject Area	Collection Level	Acquisitions Level
Psychology	2a	2a



## **Religious Studies**

### **Librarian**

Theresa Dombrowski  
888-2902  
dombro@canisius.edu

### **Purpose/Programs Supported**

At Canisius College, all students are required to take 3 Religious Studies courses as part of the Core Curriculum. The Religious Studies Department has a relatively small number of Majors, but because this is a Jesuit institution, the Library collects more heavily in the area of Philosophy and Religion.

The Library seeks to support undergraduate study in world religions, Judeo-Christian origins, history of Christianity, Christianity in the modern world, and systematic theology. The focus of a religious studies course might be scriptural, historic or theological.

### **Guidelines for Collection Development and Management**

#### **Languages**

The collection consists mostly of materials in English, but also includes works in Latin, French, and German.

#### **Chronological Coverage**

The collection covers a wide range of time periods from the pre-historic to the present.

#### **Scope**

The collection covers historical, cultural, scriptural, theological and liturgical aspects of religions including Christianity, Judaism, Islam, Buddhism, Hinduism and Native American religions. A large portion of the collection covers Roman Catholicism and Jesuitica is also included.

#### **Types of Materials, Formats Collected**

The collection consists of monographs, serials, theses, bibliographic indexes, microforms and videos used for classroom instruction. Electronic resources such as cd-roms, bibliographic databases and full-text journal articles are also collected. Special materials such as manuscripts, book of hours, bibles and other incunabula are a part of the existing collection.

### **Strengths and Weaknesses**

The collection is strong in the areas of Roman Catholicism, and doctrinal and practical theology. A large gift donation was recently acquired in the area of Buddhism and other Eastern religions.

### **Collecting Levels**

<b>Subject Area</b>	<b>Collection Level</b>	<b>Acquisitions Level</b>
Philosophy and Religion	2a	1b
Christianity	2a	1b
Bible	2a	2a
Doctrinal Theology	2b	2a
Practical Theology	2a	2b
Roman Catholic Church	2a	2b
Judaism	2a	1b
Buddhism	1b	1b
Islam, Bahaism, Theosophy	1b	2a
Eastern Christian Churches	2a	1a
Religions, Mythology, Rationalism	2a	1b

## Sport Administration

### Librarian

Camilla Baker  
888-2914  
baker@canisius.edu

### Purpose/Programs Supported

The Master of Sport Administration (MSA) program is one of a few programs in North America that has received full accreditation from the North American Society of Sport Management (NASSM). The internship track is designed to prepare individuals for work in a variety of settings in the sport industry. The thesis track prepares students who plan to pursue a doctoral degree in sport administration. MSA students are required to successfully complete 15 credit hours of foundation MBA courses.

### Guidelines for Collection Development and Management

Books, journals, audiovisual materials and online research tools have been collected specifically for these programs. Web subscriptions to full text aggregators give students and faculty access to a wider variety of journals than sole reliance on print subscriptions. Emphasis is on English language materials relevant to practices in the United States and Canada (some Canadian materials, but not inclusively).

### Strengths and Weaknesses

The collection in the area of sports administration is not deep, though current materials are added on a yearly basis. The collection level of 1b = minimal, even coverage might be considered inadequate for an area supporting a graduate degree program.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level	
Business & Econ.	1b	1b	
Phys. Ed. & Rec.	1b	1b	
Physical Training	1b	1b	

## Sports Medicine, Health and Human Performance

### Librarian

Camilla Baker  
888-2914  
baker@canisius.edu

### Purpose/Programs Supported

The Department of Sports Medicine, Health and Human Performance offers an undergraduate major program for athletic training. The major is designed to prepare students to enter athletic training and allied health fields. The master's degree in Health and Human Performance trains students in the areas of rehabilitative and preventive health, with special emphasis on cardiopulmonary rehabilitation and health promotion; it also provides the necessary academic and research skills for those who plan to pursue doctoral studies.

### Guidelines for Collection Development and Management

#### Languages:

Emphasis is on English language materials relevant to practices in the United States and Canada (some Canadian materials, but not inclusively).

#### Treatment of Subject:

The collection is the areas of physical education, physical training and medicine is not deep, though current materials are added on a yearly basis. The collection level of 1b = minimal, even coverage might be considered inadequate for an area supporting a graduate degree programs.

#### Types of Materials, Formats Collected:

Books, journals, audiovisual materials and online research tools have been collected specifically for these programs. Web subscriptions to full text aggregators give students and faculty access to a wider variety of journals than sole reliance on print subscriptions.

### Collecting Levels

Subject Area	Collection Level	Acquisitions Level	
Phys. Ed. & Recreation	1b	1b	
Physical Training	1b	1b	
Medicine	1b	1b	

## Urban Studies

### Librarian

Tom Evans  
888-2932  
evans@canisius.edu

### Purpose/Programs Supported

Materials chosen support undergraduate coursework designed to prepare students for professional work in urban and public administrative fields, and to give students who enter other fields a broad understanding of the urban context in which they will live their lives.

### Guidelines for Collection Development and Management

#### Languages

English language publications.

#### Chronological Coverage

Current.

#### Scope

Relevant and current English language publications in the area of urban studies and supplemented by a broad array of related subject areas. Local materials are collected as interest warrants.

#### Types of Materials, Formats Collected

Reference and bibliographic works, monographs, serials, government documents, microforms, and videos used for classroom instruction. Online resources for bibliographic searching and full-text journal articles are an increasingly extensive and important part of the collection.

#### Special Considerations

As half of a dual major, the Urban Studies Program utilizes resources from other areas of the Library's collection:

- Economics/Finance
- Political Science
- History
- Sociology/Anthropology
- Public Administration

### Strengths and Weaknesses

Strong core journal collection. Weak in statistical data, local resources.

### Collecting Levels

Subject Area

Collection Level

Acquisitions Level

Urban Studies

N/A

N/A

## Women's Studies

### Librarian

Barbara Boehnke  
716-888-2937  
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### Purpose/Programs Supported

The Women's Studies Program offers a certificate and a minor. Except for WST 201, all Women's Studies courses are offered in traditional academic departments. Drawing from a range of courses in literature, art, biology, history, classics, psychology, religious studies, political science, economics and education approved for Women's Studies credit, the student creates an individualized program, creating a perspective on women's experiences in a gendered world. Independent study courses and internships are available.

### Guidelines for Collection Development and Management

#### Languages:

Generally only English language, but including translation of significant works.

#### Chronological Coverage:

Emphasis is on contemporary resources. An attempt is made to acquire titles that have been adopted by the discipline as classic works in the development of feminism and gender studies.

#### Geographical Coverage:

There are no geographical limitations.

#### Special Considerations:

It is only recently that scholars across the disciplines have been focusing on gender issues. Research crosses disciplinary boundaries. The cataloger is challenged to assign a place for these works in the collecting scheme. They are located throughout the classification system in the arts and sciences.

### Strengths and Weaknesses

An attempt is made to collect well-reviewed and or interesting treatments of gender issues. In addition, faculty interests and course development shape the collection.

### Collecting Levels

Because of the interdisciplinary nature of Women's Studies and the relative lack of detailed analysis by the conspectus instrument, it is difficult to assign collecting levels. Psychology and Sociology provide a background for recent studies.

Subject Area	Collection Level	Acquisitions Level	
Psychology	2a	2a	

Sociology	1b	1b	

